

# GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

455 Avenue Alhambra, #6 ~ P.O. Box 335 ~ El Granada, California 94018  
Telephone: (650) 726-7093 Facsimile: (650) 726-7099 Email: gsd@netwiz.net

## BOARD OF DIRECTORS MEETING

September 19, 2002

**SPECIAL MEETING 7:00 p.m. - REGULAR MEETING 7:30 p.m.**

*The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date, or to table items indefinitely.*

### **SPECIAL MEETING**

**CALL SPECIAL MEETING TO ORDER 7:00 PM,** District Office, 455 Avenue Alhambra, El Granada

1. Approval of Appointment of General Manager Chuck Duffy as Labor Negotiator for Board with Unrepresented Employees District Administrator G. Holmes and Assistant District Administrator D. Comito

### **ADJOURN TO CLOSED SESSION**

Conference with Legal Counsel:

2. Conference with Labor Negotiator: Board of Directors Unrepresented employees: District Administrator G. Holmes and Assistant District Administrator D. Comito (Government Code Section 54957.6)
3. Conference with Legal Counsel: Anticipated Litigation: Significant exposure to litigation, pursuant to Government Code Section 54956.9 subsection (b) Number of potential cases:  
1
4. Pending Litigation Govt. Code Subdivision (a) of Section 54956.9 Superior Court of the State of California for the County of San Mateo Complaint: foreclosure for Delinquent Payment of Assessment(s) Pursuant to Streets and Highways Code Section 8830 et seq.:  
Granada Sanitary District v. Ocean Shore Railroad Case No. 417721  
v. Angelini Case No. 417726  
v. Arthur Settlemeyer Case No. 417711  
v. Peter & Pamela Josselyn Case No. 417718  
v. Peter Josselyn Case No. 417723  
v. Process Research Case No. 417717  
v. D.W. Landers Case No. 417719  
v. William McDonald Case No. 417722  
v. John Carter Case No. 417730  
v. Albert Currie Case No. 418626  
v. Mary McElherron Case No. 417713

## **RECONVENE TO OPEN SESSION**

Report final Board action, if any, from Closed Session

## **ADJOURN SPECIAL MEETING**

## **REGULAR MEETING**

**CALL REGULAR MEETING TO ORDER 7:30 PM**, District Office, 455 Ave. Alhambra, El Granada

<b><u>ROLL CALL</u></b>	Directors:	President:	William Katke
		Vice President:	Leonard Woren
		Secretary:	Fran Pollard
		Treasurer:	Laura Stein
		Board Member:	Shawn McGraw
	Staff:	General Manager:	Chuck Duffy
		Administrator:	Gina Holmes
		Asst. Administrator:	Delia Comito
		Engineer:	Howard Hoffman
		Legal Counsel:	Jonathan Wittwer

## **PLEDGE OF ALLEGIANCE**

## **GENERAL PUBLIC PARTICIPATION**

***Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.***

## **SPECIAL ORDER OF BUSINESS:**

1. Public Hearing Re: Approving an Ordinance regarding revising compensation to the Granada Sanitary District Board of Directors for Board-approved meeting attendance and for Board-approved service for the District

## **CONSENT AGENDA**

***All matters listed under Consent Agenda, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.***

2. Approval of meeting minutes for Special Retreat August 14, 2002
3. Approval of meeting minutes for August 15, 2002
4. Approval of July Financial Statements
5. Approval of warrants totaling \$342,269.35 (Ck # 3560 to #3622)
6. Approval of Progress Payment #3 to K.J. Woods for CIP 2001/2002 for \$ 106,679.88

7. Approval of Change Order #1 to K.J. Woods for CIP 2001/2002 totaling \$ 30,742.00
8. Accept filing of Notice of Completion for CIP 2001/2002: Sanitary Sewer Rehabilitation Project
9. Approval of Bond Administration Fund distribution to GSD in the amount of \$8,992.52 ( Reimbursement for Assessment District Expenses paid from General Account)

### **ACTION AGENDA**

10. Consideration of Approval of Variance Application and Connection Permit for Gordon: APN 047-205-250; 102 Ave. Balboa/240 Ave. Alhambra (Duplex) Parcel Size: 4,872 sq. ft.; Zoning: R-3/S-3
11. Consideration of a Request for a Six-month Extension for Class 2B permit: Steve & Jennie Loft; APN: 047-034-270/280/290; Vassar Ave., Princeton; Cl. 2B - Office/Warehouse; Parcel Size: 7,900 Sq. Ft.; Zoning: W
12. Consideration of Extension of Employment Contracts for District Administrator G. Holmes and Assistant Administrator D. Comito
13. Consideration of a Resolution Authorizing the General Manager to Execute Easement Agreements Required by District Ordinance Code Section 404: Dedication of Sewer Easements
14. Consideration of Approval to Investigate and Proceed with Re-Organization of the Sanitary District as a Community Services District
15. Consideration of Contracting with a Firm to Provide Yearly Administration of the Assessment District
16. Consideration of Audit for Fiscal Year 2000-2001

### **DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

17. Sewer Authority Mid-Coastside: Directors Woren and McGraw
  - Report on Meeting held on August 26, 2002

### **INFORMATION CALENDAR**

18. General Manager's Report
  - Status of Capistrano Storm Drain
19. Administrator's Reports
20. Engineer's Report
  - Report of Recent Engineering Activities for July 2002
21. Attorney's Report

### **22. FUTURE AGENDA ITEMS**

### **ADJOURN**

At the conclusion of the August 15, 2002 meeting:  
Last Ordinance adopted: No. 151  
Last Resolution adopted: No. 2002-019